

## LEADERSHIP AND MANAGEMENT SKILLS

# Achieving Quick Changeover

### OBJECTIVE

This workshop concentrates on the principles and techniques needed to drastically decrease changeover times and improve operational efficiency. This workshop will expose participants to changeover methodologies that will allow them to achieve increased flexibility and ability to react in time to business demands.

### WORKSHOP CONTENT

- Barriers to effective problem solving
- Identifying the need for quick changeover – Root Cause Analysis
- The power of asking the right questions– The “So What?” and “5Whys?” Techniques
- A structured approach to effecting quick changeover
- Dealing with complexity
- Group problem solving using The Six Thinking Hats (Debono)

### TARGET AUDIENCE

Managers, Team Leaders

### DURATION

Full day (8 hours)